

Dorr/Leighton Wastewater Authority Regular Meeting

December 6, 2023

4:00 p.m.

1. **Meeting called to order** by Chairperson Wolbrink at 4:10 p.m. at the Leighton Township Hall.
2. **Members present:** Bultsma, Fennema, Perry, Miling, Sewers, Wolbrink, Akers, Geers  
**Member(s) absent with notice:** None  
**Others present:** Fern O'Beshaw, Joe Baxter
3. **Minutes:** Motion by Perry, support by Bultsma to approve the minutes from the August 23, 2023 meeting. Motion unanimously carried.
4. **Agenda:** Motion by Miling, support by Geers to approve the agenda as written. Motion unanimously carried.
5. **Public Comment:** None.
6. **No Correspondence:** Email from Brandon Mieras including the recommended improvement plan and costs. Discussion regarding improvements, costs, and time frames with Joe Baxter. Joe also informed the board that the state will be requiring more sludge testing. In addition, Hopkins Township is inquiring about extending the system down 12<sup>th</sup> St. Motion by Bultsma, support by Geers to purchase 4 garage door openers at the plant using the current year's budget. Motion unanimously carried.
7. **Old Business:** None.
8. **New Business:**
  - A. **Meter Reads/REU Calculation:** Reviewed worksheet. Motion by Bultsma, support by Fennema to approve the REUs reflected on the worksheet. All members voted yes; motion carried.
  - B. **2024 Budget Draft:** The budget was presented and reviewed.
  - C. **Set rates for 2024:** No action taken. Rates will stay the same.
  - D. **Board Member Pay:** No changes were made to current board member pay. Board members receive \$50 per regular meeting with the vice-chair receiving \$100 and the secretary receiving \$75. The Chair does not receive regular meeting pay, but does receive \$300 per month salary.
  - E. **Finance Committee Pay:** The finance committee members (Wolbrink, Miling, Sewers, Bultsma) receive \$25 per monthly finance committee meeting. No changes made.
  - F. **Fern's Salary:** Motion by Geers, support by Akers to increase Fern's annual salary by \$500 yearly (approximately 4%). All members voted yes; motion carried.
    - a. **Diana's Compensation:** Motion by Miling, support by Bultsma to increase Diana's hourly rate from \$17.50 an hour to \$18.00 an hour. Motion unanimously carried.
  - G. **Amended 2024 Budget:** Motion by Miling, support by Geers to approve the amended 2024 budget. Motion carried unanimously.
  - H. **Appreciation Luncheon for B&B Wastewater:** Reminder that the luncheon is to be held on Friday, December 8 at noon at the Leighton Township Hall.
9. **Public Comment:** None.
10. Next regular meeting date has been set for May 1, 2024 at 4 p.m. at Leighton Township.
11. Motion by Sewers, second by Akers to adjourn. Motion carried.
12. Meeting adjourned at 5:46 p.m.

Sec'y: \_\_\_\_\_

Chair Wolbrink: \_\_\_\_\_

Vice-Chair Miling: \_\_\_\_\_