

Dorr Leighton Wastewater Authority Regular Meeting

December 14, 2020

1. A meeting of the Dorr Leighton Wastewater Authority was called to order by Steve Deer at 9:30 a.m. at the Leighton Township Hall.
2. Members present: Miling, VanderWoude, Bultsma, Fennema, Overmyer, Wolbrink
3. Members absent: 2 Dorr Township Trustees not yet appointed.
4. Others present: Brandon Mieras, Joe Baxter, Fern O'Beshaw, Steve Deer.
5. Motion by Overmyer, support by Miling to approve the minutes from August 20, 2020 with a correction in line item #10 amended to reflect January 1, 2021. All members voted yes. Motion carried.
6. Brandon Mieras reported that the project is on schedule and doing well. New equipment is being installed and project completion is anticipated in May.
7. No public comment.
8. No concerns or correspondence from residents.
9. Joe Baxter gave an operations report. Discussion regarding having each new commercial business building install a sampling manhole in the future. Discussed having Baxter and O'Beshaw send notices to businesses to get MSDS sheets to Joe. Sump pump discharge problems cannot currently be addressed due to COVID.
10. O'Beshaw gave an in-depth financial report. Discussed billing customers for invoices we have from vendors re: charges to their properties. She will forward to appropriate customers. A plan is to be made and implemented at next meeting to set up escrow accounts in future at time of connection. O'Beshaw presented revised connection application.
11. Discussed those on the REU metered usage list who have yet to respond. Warning letters are being sent to most of those discussed. Motion by Miling, support by Overmyer to accept all as proposed. All members voted yes. Motion carried.
12. Steve Deer presented 20 year cash flow analysis.
13. Motion by Bultsma, support by Wolbrink to amend the rate increase passed at the August 20 meeting to reflect no increase for O & M fees and a \$5 quarterly increase for debt service fees. Roll call vote. Yeas: Bultsma, Fennema, Wolbrink. Nays: Miling, Overmyer, VanderWoude. Motion failed.
14. Motion by Overmyer, support by Wolbrink to appoint Steve Wolbrink as chair, Jeff Miling as vice-chair and Rachel Fennema as secretary of the DLWWA. All members voted yes. Motion carried.
15. Motion by Wolbrink, support by Bultsma to hire Steve Deer to the position of Director of the DLWWA at a rate of \$25 per hour with no office hours and reporting by Deer as to the hours worked and tasks worked on and completed. All members voted yes. Motion carried.
16. Motion by Miling, support by Vanderwoude to approve the budget as presented. All members voted yes. Motion carried.
17. Motion by Overmyer, support by VanderWoude to adjourn. All members voted yes. Motion carried.

Sec'y: _____

Chair Wolbrink: _____

Vice Chair Miling: _____