

August 20, 2020

1. A meeting of the Dorr Leighton Wastewater Authority was called to order by Steve Deer at 9:30 a.m. at the Leighton Township Hall.
2. Members present: Deer, Miling, Martin, Sewers, Nieuwenhuis, Overmyer, Bultsma (by phone)
3. Members absent: VanderWoude
4. Others present: Brandon Mieras, Joe Baxter, Fern O’Beshaw, Steve Wolbrink, Peter Elzinga (Davis Construction)
5. Motion by Sewers to approve the minutes of May 21, 2020 with a correction to the time of the meeting from 9:30 p.m. to 9:30 a.m. Overmyer supported. All members voted yes. Motion carried.
6. Motion by Overmyer, support by Sewers to approve the meeting agenda as presented. All members voted yes. Motion carried.
7. Peter Elzinga, a representative of Davis Construction, reported that construction is going well at the plant. The buildings should be complete per the schedule but there could be some delays on materials and equipment. At any rate, they are anticipating the project to be finished on schedule.
8. There was some discussion regarding the I & I. There have been no home visits due to Covid-19 but would like to set up meeting with PCI to get back on track with inspections and civil infraction tickets as needed.
9. Deer presented an updated 7-year cash flow projection.
10. There was discussion regarding a rate increase. Motion by Deer, support by Overmyer to give authority to annually increase the O & M fee and the debt service fee by \$5.00 beginning January 1, 2020 and to review the financials annually to determine if a fee increase is necessary. All members voted yes. Motion carried.
11. There was no public comment but Overmyer mentioned that he has moved out of the district and is not longer a resident of either township. He is willing to remain on the board until a replacement is found.
12. All township officials who will be newly elected in the November election shall be invited to the November 12, 2020 meeting.
13. Motion by Overmyer, support by Nieuwenhuis to hire Steve Deer as the director/administrator of the Authority beginning on November 20, 2020 with hours and compensation to be determined at the November 12, 2020 meeting. Yeas: Overmyer, Nieuwenhuis, Sewers, Miling, Martin, Bultsma (by phone) Nays: None Abstain: Deer Motion carried.
14. O’Beshaw gave an in depth financial report.
15. Motion by Overmyer, support by Martin to reduce the REUS for Rhino Seed from 7.019 to 6.981 because the owner had provided 1 year of data. All members voted yes. Motion carried.
16. Motion by Sewers, support by Martin to adopt Resolution #2020-08-20-1 – A DLWA Billing Policy. Yeas: Sewers, Martin, Miling, Deer, Overmyer, Nieuwenhuis, Bultsma (by phone) Nays: None Motion carried.
17. There was some discussion regarding getting the website updated. Several people are working on it at the present time.

18. The next meeting was set for November 12, 2020, 9:30 a.m. at the Leighton Township Hall.

19. Motion by Overmyer, support by Sewers to adjourn. All members voted yes. Motion carried.

Sec'y: _____

Co-Chair Deer: _____

Co-Chair Miling: _____