

May 5, 2016

1. The Dorr Leighton Wastewater authority meeting was called to order at 4:33PM.
2. Attending the meeting were: Steve Deer, Jeff Miling, Patty Senneker, Dellen Vander Woude, Corky Overmyer, Char Troost, Jim Martin. Also present were: Joe Baxter, Fern O’Beshaw, Roger Swets, and Arnie Morren. Absent: Marylou Nieuwenhuis.
3. Minutes from the last board meeting held on November 18, 2015 were approved with a motion from Overmyer, seconded by Miling, all said Aye.
4. The Agenda was approved with a motion from Miling, seconded by Overmyer, all said Aye.
5. Joe Baxter Report
 - a. Lift station #5 is being updated with no engineer costs at a cost of \$46,000 and also some new pipes at a cost of \$54,000.
 - b. Green Valley hookup is not repairable. WE do not want to be liable for the west side of the tracks, so are suggesting that a lift station be put in at their expense and maintain at their expense.
 - c. There was a manhole out near Plasma Tec – Joe replaced at their expense.
 - d. We have huge grease issues, even in residential areas. It was noted that an article in our upcoming newsletters might be worthwhile. Baxter, Overmyer, Troost, Deer and are going to work on this.
 - e. It was noted that it would be a good idea to give a copy of the ordinance to all new businesses when they come in for sewer connection.
 - f. Work on a calibrated policy for the meters.
6. There was discussion regarding the Sump Pump I&I issue. Swets was present to guide us through how the process is going to work. Letters are going to be sent to all customers, followed by a search and possibly administrative warrant (when prohibited entry) and then civil infraction process. We wondered if we could hire PCI to do this for us.
7. O’Beshaw Report
 - a. AJ’s quarterly usage is being paid at \$500 per month. The connection fee is paid in full.
 - b. Connection dollars from Hunters Glen should go in what fund? Capital Fund hopefully.
 - c. Motion was made by Miling and seconded by Senneker to put \$50,000 into CD for 12 months and \$50,000 into a CD for 18 months at LMCU. All Aye.
 - d. Fern gave us copies of various reports.
 - e. She filed the FEMA report on the flood of 2013
 - f. Debit Card-Motion was made by Miling and seconded by Senneker to approve the use of a debit card by Fern subject to the approval of the finance committee of up to a maximum of \$500 per day for office expenditures. All Aye.
 - g. There was an investment policy presented. Motion by Overmyer, seconded by Martin, all Aye.
 - h. Motion was made by Overmyer and seconded by VanderWoude to approve the late fee policy. All Aye.
 - i. Capital Fund – Char is going to check with auditor – how to set this up.
8. Public Comment

Arnie Morren came to the DL Wastewater Authority to ask us to take over the DL water. He would like us to expand it. Currently they are at 25% capacity and billing quarterly.

9. Old Business

- a. Tool and Die- Overmyer, Martin and Troost are going to do some checking into this and report back.
- b. Dorr Mall

10. Metered rates

- a. Library- was being billed 4.5 RES's, motion was made to lower it to 1 REU by Overmyer seconded by Troost. All Aye.
- b. 1159 Electric Ave. was being billed at a rate of 7.645. Motion was made by Overmyer, seconded by VanderWoude to lower the rate to 5. All Aye.

11. Dates to put on your calendars

- a. July 27, 2016 4:30 at Leighton Township Hall for the purpose of finalization of Joes contract and the Tool and Die Rates
- b. September 28, 2016 4:30 at Leighton Township Hall – reserve this date in case it is needed.
- c. November 9, 2016 4:30 for our semi-annual meeting.

12. Adjourn – Motion made at 7:47 to adjourn by Overmyer and seconded by VanderWoude. All Aye.

Respectfully submitted,

Char Troost

Sec't _____

Steve Deer _____

Jeff Miling _____