

May 24, 2018

1. The regular meeting of the Dorr/Leighton Sewer Authority was called to order at 1 p.m. on May 24, 2018 at the Leighton Township Hall.
2. Members present: Deer, Sewers, Overmyer, Nieuwenhuis, Martin, Troost, Miling, VanderWoude
3. Members absent: None
4. Also present: Roger Swets, Fern O'Beshaw, Brandon Mieras, Joe Baxter
5. Motion by Overmyer, support by Miling to approve the minutes of November 16, 2017 as presented. All members voted yes. Motion carried.
6. Motion by Troost, support by Nieuwenhuis to approve the meeting agenda as presented. All members voted yes. Motion carried.
7. Attorney Swets spoke regarding the Industrial Pretreatment Program and the need to establish rules and regulations that would have to be adopted by the Sewer Authority and both Dorr and Leighton Townships. Motion by Martin, support by Troost to recommend that Roger Swets continue with the draft of the rules and regulations to bring us up to date with all Federal rules and regulations. This would place the legal authority for the sewer system at the authority board level with approval by both townships. The rules and regulations to be adopted by both townships will replace the individual township ordinances. All members voted yes. Motion carried.
8. There was additional discussion regarding the need for hiring an administrator for the system who would be responsible for sampling, permits, etc. Overmyer will speak with a person who may be interested in taking on that role. Additionally, there was discussion regarding a central location for residents to get information regarding connections, permits, etc. No action taken. Attorney Swets also discussed a fee schedule for civil infractions for improper storm water infiltration into the system, and a response plan which could be included in the rules and regulations. A point of sale inspection requirement was also discussed.
9. Motion by Sewers, support by Nieuwenhuis to appoint a subcommittee of Martin, Overmyer and VanderWoude to study and give input on the proposed rules and regulations before coming to the entire board. All members voted yes. Motion carried.
10. Swets and Deer reported on the continuing issue with Green Valley/Crop Production Services. The Authority has not accepted their line into the system because it was not properly constructed and there is a sag in the line. The consensus of the board was to not accept the line into the system. Communication with Green Valley/Crop Production Services continues.
11. Brandon Mieras reported that he is working on the plant expansion and the USDA loan application. Roger Swets stated that this board will need to do a notice of intent to issue revenue bonds in July. Mieras continues to monitor the televising of the lines under the SAW grant.
12. Scott Weller of Frontier Truck parts and Bob Goodheart of Pathfinder Engineering, requested that the board waive their unpaid usage fees since they are not yet in their building. Unfortunately, the Authority has no authority to waive the fees. It was stated that this is an unusual situation where the building was connected and took an unusual amount of time to complete. At this time, only a few construction workers are using the facilities and they will slowly phase in employees. Roger Swets said that the board has the authority to waive fees for unusual circumstances. The consensus of the board was to wait until July when Frontier can supply data from meters and come up with a proposal that will be acceptable to all parties.

13. Our current REU table needs some revision. Motion by Nieuwenhuis, support by Sewers to appoint Troost, and Overmyer as a sub committee to look as revising the REU table. All members voted yes. Motion carried.
14. Overmyer gave a presentation regarding the status of the plant. He has been authorized \$10,000.00 to perform various administrative tasks. Motion by Deer, support by VanderWoude to authorize an additional \$10,000.00 for the next 6 months to complete these tasks. Ayes: Deer, VanderWoude, Miling, Martin, Sewers Troost, Nieuwenhuis Nays: None Abstain: Overmyer Motion carried. Motion carried.
15. Motion by Troost, support by Sewers to amend the budget by adding \$10,000.00 to the professional fees expenditure line. All members voted yes. Motion carried.
16. Baxter suggested the need for a central location that would be responsible for establishing connection fees, issuing permits and other information, and issuing fines, etc. VanderWoude will speak with PCI to see if they would be willing to be that entity.
17. O'Beshaw reported that she needs to open some new bank accounts to make sure that our money is secure. Motion by Troost, support by Miling to give O'Beshaw authority to open accounts with Horizon Bank, Consumers Credit Union, First National Bank of America, Northpointe Bank, Flagstar Bank, Kellogg Community Credit Union, Community First Federal Credit Union, First National Bank of Michigan and Community Choice Credit Union. All members voted yes. Motion carried.
18. There was no public comment.
19. Metered rates: Grip On Tools (Amash) did not respond with their meter readings in November and their REUs were raised to 21.9 per our procedures. They have challenged that number and subsequently, they have provided readings which indicate they should be billed at 1 REU. Motion by Troost, support by Overmyer to return Grip On Tools to 1 REU beginning with the June billing which is for usage in April, May, June. All members voted yes. Motion carried.
20. VandeKamp did not send all meter readings in November and their REUS were raised to 2.72 REUS. They have subsequently supplied all of the information. Motion by Overmyer, support by Troost to return VanDeKamp to 1 REU beginning with the June billing which is for usage in April, May and June. All members voted yes. Motion carried.
21. Motion by Troost, support by Nieuwenhuis for adjournment.
22. Meeting adjourned.

Sec'y: _____

Steve Deer: _____

Jeff Miling: _____