

July 27, 2016

1. The regular meeting of the Dorr Leighton Sewer Authority was called to order at 4:30 p.m. at the Leighton Township Hall.
2. Members present: Deer, Senneker, Nieuwenhuis, Overmyer, VanderWoude, Miling, Martin
3. Members absent: Troost
4. Others present: Joe Baxter, Fern O'Beshaw
5. Motion by Overmyer, support by VanderWoude to approve the minutes of May 5, 2016 with the amendment to #5a to make it lift station #1. All members voted yes. Motion carried.
6. Baxter reported that the rebuild of lift station #1 is scheduled for the second week of August.
7. Cory Decker spoke regarding his property at 1196 Electric Avenue. O'Beshaw stated that when his bill was corrected back in 2014, she neglected to change the REUs for debt service. She requested that Mr. Decker receive a refund of \$1350.00 for the 6 quarters that were billed incorrectly. Motion by Overmyer, support by VanderWoude to refund Mr. Decker \$1350.00. All members voted yes. Motion carried.
8. In addition to the above issue, Mr. Decker provided his water usage amounts. Based on his water usage, it appears that he is paying too many REUs for sewer. Motion by Overmyer, support by Miling to reduce the sewer usage to 1 REU. All members voted yes. Motion carried.
9. O'Beshaw requested that a second letter be sent to those who have not replied to the compliance certificate. Everyone agreed that a 2nd letter should be sent including contact information for questions about compliance. She also reported that AJs Grill is paid in full and that Hunters Glen has recently paid \$458,200.00 for new construction.
10. Overmyer suggested that as a committee we formulate a 5 year capital improvement plan for budgeting purposes.
11. Motion by Miling, support by VanderWoude to give authority to Fern O'Beshaw, under direction of the finance committee to move money to a United Bank insured cash sweep account. All members voted yes. Motion carried.
12. The authority would like to get information from the Green Lake Sewer regarding a rate review for information purposes.
13. A committee is working on finalizing and updating the contract with B&B. Other Items still being considered are computer & management programs for the plant, WW perspective on what is needed for future, the need for an administrator and duties for same.
14. Jim Martin arrived at 5:50 p.m.
15. The Dorr/Leighton Waterworks wants to sell its property. Motion by Overmyer, support by VanderWoude to appoint a committee of Steve Deer, Corky Overmyer, Jeff Miling, and Joe Baxter to look at the ramifications of purchasing the property. Motion carried.
16. Obeshaw reported that she has been having a problem doing cash receipting in a timely manner. She is proposing that she change her time in the office (especially near the due date) to better accommodate timely receipting and to make sure that penalties are added in a timely manner.
17. The next scheduled meeting is November 9 with a potential for an additional meeting on September 28.
18. Motion by Senneker, support by Overmyer to adjourn. All members voted yes. Motion carried.
19. Meeting adjourned.

Sec'y: _____

Steve Deer: _____

Jeff Miling: _____