

March 19, 2014

1. A special meeting of the Dorr/Leighton Wastewater Authority was called to order at 4:30 p.m. at the Dorr Township Hall.
2. Members present: Deer, Miling, Martin, Troost, Overmyer, Nieuwenhuis, VanderWoude, Senneker
3. Members absent: None
4. Also present: Joe Baxter, Tammy VanHaitsma, Fern O'Beshaw and 4 members of the public
5. Motion by Overmyer, support by Martin to approve the minutes of December 18, 2014. All members voted yes. Motion carried.
6. Operations Manager, Joe Baxter, reported that there are no problems at the plant or in the system. Everything is running smoothly.
7. Administrator, Tammy VanHaitsma, reported that there have been several requests for users to be metered. She is working with them.
8. Treasurer, Fern O'Beshaw gave a treasurers report.
9. Public Comment: Tammy Whitesell of Springwell Ct. asked questions regarding her most recent bill and the timing of the increased usage amount.
10. Motion by Troost, support by Martin to accept the definition of "pre-approved" bills to be paid upon receipt by the treasurer. (attached) (to include all utilities, B&B contract services and wages of the treasurer) All members voted yes. Motion carried.
11. Motion by Troost, support by Overmyer to give Joe Baxter authority to expend money within the budget in order to keep the plant in compliance with the DEQ permit. All members voted yes. Motion carried.
12. Motion by Troost, support by Overmyer to give the supervisors (Deer & Miling) authority to authorize up to \$10,000.00 to make decisions in emergency situations or unusual circumstances. All members voted yes. Motion carried.
13. Motion by Overmyer, support by Miling appoint Jeff Miling, Steve Deer and Patty Senneker to a financial committee to meet monthly to approve the "non-preapproved" standard bills. Motion carried.
14. Motion by Miling, support by Nieuwenhuis to accept the quote of United Bank Insurance Company for public official bonds for the treasurer and the supervisors at a cost of \$290.00. Motion carried.
15. There was a consensus of the board that whenever there are rate increases in the future, the customer will be given notice in the January billing, with the increase to be effective with the April 1 billing.
16. Motion by Nieuwenhuis, support by VanderWoude to approve the current pre-approved bills in the amount of \$17,149.21 and the non pre-approved bills in the amount of \$6969.72. All members voted yes. Motion carried.
17. The next two meetings were set for August 20, 2014 at 4:30 p.m. at Leighton and November 19, 2014 at 4:30 p.m. at Leighton.
18. Motion by VanderWoude, support by Miling to adjourn.
19. Meeting adjourned.

Mary Lou Nieuwenhuis (Sec'y) \_\_\_\_\_

Jeff Miling (Co-Chair) \_\_\_\_\_

Steve Deer (Co-Chair) \_\_\_\_\_