

Dorr/Leighton Sewer Authority

Quarterly meeting 2-7-2013

1. The quarterly meeting of the Dorr/Leighton Sewer Authority was called to order by Tammy VanHaitsma at 8 a.m. at the Leighton Township Hall.
2. Members present: VanHaitsma, Deer, Nieuwenhuis, Saunders, Troost, VanderWoude, Senneker
3. Members absent: Lamb
4. Also present: John Tuinstra
5. Motion by Troost, support by Nieuwenhuis to approve the minutes of the November 14, 2012 meeting. All members voted yes. Motion carried.
6. VanHaitsma reported that several residents have had concerns about the rate increase and are asking if there is any relief such as a hardship or poverty exemption. Following discussion, it was moved by Troost, supported by VanderWoude to have our attorney write up an amendment to the By-Laws to follow the state poverty exemption guidelines. All members voted yes. Motion carried. (The thought was to approve the by-law amendment in May of 2013 and implement whatever changes occur in November – dependent upon the suggestions of the attorney.)
7. Motion by Nieuwenhuis, support by Deer to give the treasurer the authority to pay utility invoices without prior approval to avoid penalties and late fees. All members voted yes. Motion carried.
8. Saunders reported that taxes were not deducted from some of the payroll checks for 2012, due to the fact that certain information was not converted to the BS & A program. The payroll taxes have been paid and board members are responsible to reimburse the authority.
9. VanHaitsma reported that several new commercial enterprises are connecting to the system.
10. Public Comment – John Tuinstra had regarding the automatic payment of invoices, hardship statement on sewer bills, bidding process for operation of the plant and web site with sewer information.
11. Motion by VanderWoude, support by VanHaitsma to received bids for the operation and maintenance of the plant for 2014 and to go through the bid process every 5 years or unless the current contractor is unable to fulfill the contract. All members voted yes. Motion carried. We will consult with Williams & Works for help with an RFP.
12. The next meeting is scheduled for May 2, 2013 at 4:30 p.m. at Leighton.
13. Motion by Saunders, support by VanderWoude for adjournment. Motion carried.
14. Meeting adjourned.

Mary Lou Nieuwenhuis, Sec'y. \_\_\_\_\_

Tammy VanHaitsma, Co-chair: \_\_\_\_\_

Steve Deer, Co-Chair: \_\_\_\_\_